

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE
February 24, 2020**

- TIME AND PLACE:** The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:08 A.M., on February 24, 2020 in Board Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.
- MEMBERS PRESENT:** Marie Gerardo, MS, RN, ANP-BC (*Chairperson*)
Margaret Friedenber, Citizen Member
- STAFF PRESENT:** Charlette N. Ridout, RN, MS, CNE, Deputy Executive Director
- OTHERS PRESENT:** Tammie D. Jones, Adjudication Specialist
Kathleen Zeiler, Board of Nursing ("BON") Staff
- CONFERENCES SCHEDULED:** **Melissa Snead, RN Reinstatement Applicant 0001-202190**
Ms. Snead appeared.
- CLOSED MEETING:** Ms. Friedenber moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:25 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Snead. Additionally, Ms. Friedenber moved that Ms. Ridout and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.
The motion was seconded and carried unanimously.
- RECONVENTION:** The Committee reconvened in open session at 9:47 A.M.

Ms. Friedenber moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.
The motion was seconded and carried unanimously.
- ACTION:** Ms. Friedenber moved to offer Melissa Snead a Consent Order for the Indefinite Suspension of her license and approve her application for reinstatement. The license of Ms. Snead will be indefinite suspension and STAYED contingent upon verification of entry into and remaining in compliance with the Health Practitioners Monitoring Program. The basis of this decision will be set forth in a Consent Order which will be mailed to Ms. Snead at her address of record with the Board.
The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Snead and the Board.

Lauren Lawrence and Melvina Baylor, BON staff, joined the meeting at 10:30 A.M.

**CONFERENCES
SCHEDULED:**

April Smith, RN Reinstatement Applicant 0001-198857
Ms. Smith appeared.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:44 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Smith. Additionally, Ms. Friedenberg moved that Ms. Ridout and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:09 A.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenberg moved to issue an Order to Deny April Smith's application for reinstatement. The basis of this decision will be set forth in an Order which will be mailed to Ms. Smith at her address of record with the Board.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Smith unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Smith within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES
SCHEDULED:**

Karessa Witcher, RMA Applicant
Ms. Witcher appeared.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:40 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Witcher. Additionally, Ms. Friedenberg moved that

Ms. Ridout and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:48 A.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Ms. Friedenberg moved to issue an Order to Approve Karessa Witcher's application to take the registered medication aide examination and issue an unrestricted registration contingent upon successful completion of state exam. The basis of this decision will be set forth in an Order which will be mailed to Ms. Witcher at her address of record with the Board.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Witcher unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Witcher within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Sarah Maddy, CNA 1401-180077

Ms. Maddy appeared accompanied by her attorney Stephen Maddy, Esquire.

Others present: Patricia Dewey, BON staff.

CLOSED MEETING:

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 12:30 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Maddy. Additionally, Ms. Friedenberg moved that Ms. Ridout and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:07 P.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of

Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.
The motion was seconded and carried unanimously.

ACTION: Ms. Friedenberg moved to issue an Order of reprimand to Sarah Maddy and require she provide proof of completion of the following course(s) within 90 days of entry of order: "*Certified Nurse Aide Professional Boundaries*". The basis of this decision will be set forth in an Order which will be mailed to Ms. Maddy at her address of record with the Board.
The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Maddy unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Maddy within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

RECESS: The committee recessed at 1:15 P.M.

RECONVENTION: The committee reconvened at 1:48 P.M.

**CONFERENCES
SCHEDULED:** **Chellse Palmer, CNA Reinstatement Applicant**
Ms. Palmer appeared.

CLOSED MEETING: Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:58 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Palmer. Additionally, Ms. Friedenberg moved that Ms. Ridout and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.
The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 2:00 P.M.

Ms. Friedenberg moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.
The motion was seconded and carried unanimously.

ACTION: Ms. Friedenberg moved to issue an Order to Deny Chellse Palmer's application for reinstatement based on the previous finding of misappropriation of patient property. The basis of this decision will be set forth in an Order which will be mailed to Ms. Smith at her address of record with the Board.
The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Witcher unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Witcher within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 2:00 P.M.

Charlette N. Ridout

Charlette N. Ridout, RN, MS, CNE
Deputy Executive Director